

How to Apply for a Level I Grant

Funding Policy

Our commitment to advance health equity includes investing in community-based initiatives through the Office of Community Health's Building Healthy Communities grant program. Grant applications are reviewed by a funding committee of leaders from across Duke University Health System.

Building Healthy Communities grants should be used for at least one of the following focus areas:

- **Education:** Early Childhood, K-12 and/or Higher Education
- **Economic Stability:** Employment and Career Readiness, Financial Repair and Remediation, Food Security and/or Poverty
- **Neighborhood and Built Environment:** Affordable Housing, Housing Repair and Remediation, Transportation, Neighborhood Infrastructure and/or Homelessness
- **Healthcare Access and Quality:** Healthcare Coverage, Mental Health, Health Equity, Provider and Pharmacy Availability, Quality Care and/or Community Health Improvement
- **Social and Community Context:** Racial and Social Justice, Youth, Culture and Arts, Faith-based Initiative and/or Violence Prevention

Funds must not be used for any of the following activities:

- Funding for political campaigns or parties
- Solicitations received from groups that discriminate on the basis of age, race, gender, sexual orientation, gender identity, religion, or national origin
- Requests that would benefit a specific individual person or persons

Eligibility

- Applicant must be a charitable organization qualified as tax-exempt under Section 501(c)(3) of the IRS Code.
- Organization must be current on required reports from prior awards.

Procedures

Each request for funding support shall be submitted and processed according to the following procedures:

1. An application to apply for a Building Healthy Communities grant shall be made through the [online application](#).
2. Funding decisions are made typically within 60 days of the application deadline date.
3. Awardees will be required to complete a report of the funded project or sponsorship one year after receiving the funds. Awardees receive an automated request for the required report one year after award.
4. Once you successfully complete your report and all funds have been expended within the award year, you may apply again for a Building Healthy Communities grant.
5. You may only receive funding from Level I or Level II but not both in the same year.

The following information is required with your application:

- A letter from the Internal Revenue Service indicating Section 501 (c)(3) tax exempt status.
- A copy of your organization's current W9, dated within the last 12 months prior to the request.

For additional information, contact Darla Wohlfarth at 919-684-5435 or darla.wohlfarth@duke.edu.